

■ Assistant Accountant/ Accountant

Responsibilities

- To handle daily accounting functions including capital expense application, inventory control and expenditures
- To summarize, classify and record financial data and information into system
- To prepare major accounting reports and schedules of product costing for management review
- To handle accounting documents related to capital expenditure and update fixed assets register
- To monitor month-end closing of fixed assets accounting

Requirements

- Degree or above in Accountancy or related disciplines
- Student from HKICPA / ACCA is preferred, but not a must
- About 2 years of experience in finance / accounting
- Proficiency in MS Excel
- Knowledge in SAP is preferred
- Good analytical and interpretation skills
- Good command of spoken and written English and Chinese including Mandarin
- Candidate with more experience will be considered as Accountant

We offer attractive pay package, comprehensive training and career prospects. Interested parties please send the detailed resume including present salary and expected salary to Career@sanmiguel.com.hk or via Whatsapp 6119-3260.

Personal data collected is solely for recruitment and employment related issues. It will be kept in strict confidence and disclosed only to those who have a legitimate interest in the application. If the application is unsuccessful, the whole document will be destroyed immediately upon the conclusion of the employment decision.